**Health Officer, Full-Time Grade 22: $80,184 - $98,197**

The Ionia County Health Department is seeking a **full-time Health Officer** to deliver public health services in accordance with the core competencies and essential services of local public health. This position will be located in the Ionia County Health Department in the City of Ionia.

**General Description of Responsibilities:**

Michigan law establishes the role of the Health Officer as the administrator of the Health Department, responsible for taking actions and making determinations to safeguard public health, prevent disease, and fulfill the legal obligations of the Health Department. The Health Officer is appointed by the Board of Health (with approval from the State of Michigan) and reports to them.

**Qualifications:**

**Must have 1 of either A, B, or C below**

**A)** Possession of a Master’s degree in Public Health, Health Administration, or related field and 3 years of full-time public health administrative experience.

**B)** Have a related graduate degree and 5 years of full-time public health administrative experience.

**C)** Have a bachelor’s degree and 8 years of full-time public health experience, 5 years of which shall have been in the administration of a broad range of public health programs.

**Also:**

* Approval by the State of Michigan as required by Michigan’s Public Health Code.
* Possession of a valid Michigan vehicle operator’s license, own transportation, and ability to travel as required.

**Knowledge/Skills and Examples of Work**

* Ability to lead, plan, implement, and evaluate comprehensive public health programs and services.
* Considerable knowledge of financial management practices is desirable.
* Excellent customer service skills.
* Knowledge of the core functions and essential services of public health.
* Knowledge of the State of Michigan accreditation standards.
* Skills in establishing and maintaining positive interpersonal relationships, team building and teamwork, and working effectively with others at all levels.
* Extensive knowledge of supervisory and administrative techniques.
* Must have strong communication skills.

**Ionia County offers a rich benefits package that includes the following:**

* + Medical insurance – 5% employee premium co-pay per pay period or Opt-Out stipend.
  + Group Life Insurance, $30,000
  + Health Savings Account - employer contribution of $600 -$1200
  + 401(a) with employer match and 457 Deferred Compensation plans
  + Group Short-Term and Long-Term Disability Insurance
  + Voluntary dental, vision, life insurance, accident, critical illness and hospital indemnity insurance.
* Vacation days
* Personal days
* Holiday pay

\*\*\* Please submit your application, cover letter and resume to the Human Resources Department, at [hr@ioniacounty.org](mailto:hr@ioniacounty.org) or 101 W. Main St., Ionia, MI 48846.

This position will be posted until filled.

Ionia County is an Equal Opportunity Employer